To,

Dean (Academics) IIIT Bhubaneswar,

Sub: - Application for Absence during Academic Period Respected Sir,

I am Ravi kumar son of Mr. Jug Prasad;

ID – B121041. B-tech 3st Yr CSE, was unable to attend the

classes on regular basis due to medical reason, the respective proof of which is attached.

Therefore, please consider it in case of Low Attendance.

Yours Sincerely,

Ravi Kumar (B121041)